Storage and Personally Procured Move (PPM) Claim Submission

As of <mark>24 March 2022</mark>, an individual Marine can submit a Storage or Personally Procured Move (PPM) claim to Albany via their Marine Online (MOL) account vice by email or fax.

To submit a Storage/PPM Claim:

1. Click on the Travel Tab, then select the 'Personally Procured Move (PPM) Claim Submission' link under the Individual Member column.



- 2. Click on the 'Start Claim' button to start a new claim.
 - a. Click on the 'Start Claim' button to start a new claim. Once a claim has been submitted, this page will display any previously submitted claims.

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		Start Clai	In Progress - The PPM/DITY Claim has been started, but has not submitted for payment. Submitted - The PPM/DITY Claim has been submitted and is being coulded		
	Status	Created	Last Status Update	Document ID	Processing - The FPMDITY Claim has been accepted and received for processing. Processing - The FPMDITY Claim has been accepted and received for processing. Returned - The PPMDITY Claim has been returned and requires your attention. Once done, please resubmit if required. Forther, the PPMDITY Claim has been returned and requires your attention. Once done, please resubmit if required.
		No claims have be	en created		Settled - The PPWrDTTY Claim has been settled. To review the volucher, go the Historical voluchers link under the MOL Travel ta
Showing 0 to 0 of 0 entri	15			Previous Next	Address: ASSISTANT CHIEF OF STAFFIG8 MANAGERAL, ACCT DWISION HHG PPM SECTION BLDG 3700 RHS DVD STE 20262 ALBANY, GASTIPAL-0262
					Phone: 229-639-6575 Email: logcom.g8lvcbclaims@usmc.mil

- 3. Once a new Claim is started, you will be prompted to:
 - a. Provide a contact phone number and email address should there be any issues/questions with your claim.
 - b. A general description of the type of claim you are submitting (e.g., PPM, PPM Storage, POV Storage), along with any other important information that the office that processes this claim would need to know about. (Min. 10 characters, Max. 4000 characters.)
 - c. Attach all supporting documentation, e.g., receipts, weight tickets, etc. If possible, please attach all documents in one file vice sending each of them individually. Attachment file types allowed: pdf, bmp, gif, tif, text and png.

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4. Once completed click on the 'Submit PPM Claim', read and agree to the privacy statement, then click the 'Submit PPM Claim' again. You may also click 'Save and Exit' to save your progress and return at a late date. The claim will NOT be submitted until you click on the 'Submit PPM Claim' button.

	Attachments		
File Name 👻	Description	\$	Action
TEST FILE ONLY,pdf	Receipt for U-Haul		Delete
Showing 1 to 1 of 1 entries		P	Previous 1 Next
Cancel Claim	Save and Exit		Submit PPM Clair
VAPSHOT 238			iad-s2s-01
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APSHOT.238 Submittal Statement of Privac trip record is accurate and represents a legal claim rstand there are severe criminal and civil penalties f fictitious or fraudulent claim. ISC Sections 287 and 1001, and 31 USC section 37	■ cy Act for reimbursement. I for knowingly submitting a 729)		iad-s2s-01

5. Once the claim is submitted, you will receive a Document ID (DocID). Should you have to contact MCLB Albany (Transportation Voucher Certification Branch, TVCB) for any reason, provide this DocID as a reference. Should you want to see everything you submitted with the claim, you can click on the 'Details' link to expand the display.

 Currently, you will not receive automated notifications if the claim has been returned. It is recommended to <u>check the status of the claim every 5 to 7 business days</u> until the claim has been paid

🕉 Storag	ge/Personally	Procured Mo	ve		MOL Home Logout E
		Start Claim			In Progress - The PPM/DITY Claim has been started, but has not submitted for payment. Submitted - The PPM/DITY Claim has been submitted and is being multed
	Status	Created	Last Status Update	Document ID	Processing - The PPM/DTY claim has been accepted and received for processing. Returned - The PPM/DTY claim has been returned and requires your attention. Once done, please resubmit if required.
	Processing	20220318	20220318	7701725	Settled - The PPW/DTTY Claim has been settled. To review the Voucher, go the Historical Vouchers link under the MOL Travel T
Showing 1 to 1 of 1 entries				Previous 1 Next	Address: ASSISTANT CHEF OF STAFFOG Address: ASSISTANT CHEF OF STAFFOG BLOG STOR M316 BLOG STOR M316 HEF DE STAFFOG ALBAPMY (GA 3176-9262
					Phone: 229-639-6575
					Email: logcom.g8tvcbclaims@usmc.mil

6. The Detail Display page will show you what you submitted as well as the claim history.

		Start Claim		
	Status	Created	Last Status Update	Document ID
▼ <u>Details</u>	Processing	20220318	20220318	7701725
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thone Number: 111-222-3 File Name EST FILE ONLY.pdf Comments: Type in anythin	333 Email: www@gmail.com	Attachments tting for payment (i.e. PPM, Storage, et Claim History	Description Receipt for U-Haul 2.)	
Phone Number: 111-222-3 File Name TEST FILE ONLY.pdf Comments: Type in anythin Date	333 Email: www@gmail.com	Attachments tting for payment (i.e. PPM, Storage, et Claim History Cha	Description Receipt for U-Haul 2.)	

- 7. If your claim has been returned, you'll see the status as 'Returned'.
 - a. Click on the 'Details' link to expose the reason Admin or Disbursing returned your claim.
 - b. In the 'Reason for Return:' section you will see the reason the claim was returned. It should state the required corrective action needed prior to resubmission.
 - c. Click on 'Edit Claim' link to make any required corrections then resubmit the claim as outlined in paragraph 4, above.

	Start Claim		In Progress - The PPM/DITY Claim has been start	ed, but has not submitted for payment.
Status	Created Last Status Update	Document ID	 Submitted - The PPM/DITY Claim has been submited Processing - The PPM/DITY Claim has been accessing - The PPM/DITY Claim has been accessing 	Itted and is being routed. pted and received for processing. d and requires your attention. Once done, place rec
Edit Claim Returned	20220318 20220319		 Settled - The PPM/DITY Claim has been settled. To Travel Tab. 	o review the Voucher, go the Historical Vouchers link i
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or Return: This is where you will see the reason	the claim was returned. It should state the	required corrective action	MANAGERIAL ACCT DIVISION HHG PPM SE BLDG 3700 RM 315 814 RADFORD BLVD STE 20262	ECTION
needed prior to resubmission.	The claim was returned. It should state the		ALBANY, GA 31704-0262 Phone: 229-639-6575	
ber: 111-222-3333 Email: www@gmail.com			Email: logcom.g8tvcbclaims@usmc.mil	
File Name	Attachments Description			
INLY pdf	Receipt for U-Haul			
Type in anything in this section to describe what you are submitting	Chaim History			
	Changes RPM Claim has been started			
DDM Claim Datured (other filling and an and	PPM Claim has been started PPM Claim submitted to Disbursing for Payment			
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8. When the claim has been processed and paid, the status of the claim will be changed to 'Settled'. An entry in the Claim History will also be made. Settled claims will remain visible within this user view for only 30 days. After 30 days, if you want to view/print a copy of this claim/voucher you will need to do so from the 'Historical Vouchers' link under the Marine Online Travel tab (refer to paragraph 9, below).

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		Start Claim			In Progress - The PPM/DITY Claim has been started, but has not submitted for payment. Submitted - The PPM/DITY Claim has been submitted and is being puted.
	Status	Created	Last Status Update	Document ID	Processing - The PPM/DITY Claim has been accepted and received for processing. Returned - The PPM/DITY Claim has been returned and requires your attention. Once done, please resubmit if
▼ <u>Details</u>	Settled	20220318	20220321	7701726	required. • Settled - The PPM/DITY Claim has been settled. To review the Voucher, go the Historical Vouchers link under the MOL Travel Tab
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	, ,	Claim Histor			
Date		Claim Histor	hanges		
20220318		PPM Claim	has been started		
20220318		PPM Claim submitte	to Disbursing for Payment		
20220319	PPM Claim Returned for the following reas	son: TYPE HERE WHATEVER YOU	NEED TO TELL THE MEMBER AS TO WHY	YOU ARE REJECTING THE CLAIM	
20220319		PPM Claim submitte	d to Disbursing for Payment		
20220321		DDM Claim	has been Settled		

- 9. To get to the Marine Online (MOL) 'Historical Vouchers' link, log into MOL.
 - a. Click on the Travel Tab, under Individual Member, click on 'Historical Vouchers' link.

MARINE ONLINE Home Resources Performance A Few Good Links Users Manual Travel					
Travel and Orders		٦			
COVID	19 TRAVEL IMPACTS (GET THE SHOT)				
IAW DOD MILPERS GUIDANCE AND MARADMIN 167/20 ALL PERSONNEL R	ETURNING FROM LEVEL 2 AND 3 COUNTRIES ARE REQUIRED TO QUARANTINE FOR NOT LESS THAN A				
PERIOD OF 14 DAYS. ENSURE ALL PERSONNEL EXECUTING CHANGE OF ST	ATION, SEPARATION OR RETIREMENT ORDERS HAVE SUFFICIENT OBLIGATED SERVICE IN ADDITION TO				
ANY REQUESTED PTAD/DELAY/LWAS. https://www.mari	nes.mil/Coronavirus/				
Individual Member	Checklists	a			
Outbound Interview	Independent Duty				
Inbound Interview View Basic Orders Historical Vouchers Travel Voucher (Travel on DO NoT use for property claims)	 Screening / Interview Guide (Active duty only, not necessary for AR) Financial Worksheet 	1			
 Personally Procured Move (PPM) claims submission 	Overseas Screening				
Personal Property / Passenger (External Sites) Move.mil Pets / Passenger Transportation Hillion Data Pallian	If you have questions about the medical portion of the "Suitability Screening" process or need assistance with completion of the forms, please contact your nearest "Navy Medical Treatment Facility" (NMTF).				

- b. Once on the Historical Vouchers page, you will be able to see your last 10 claims that were settled with the most current being at the top.
- c. To view a claim, you must click on the 'Generate PDF' button, 'Save the PDF File', 'Open' and then view it.

Historical Vouchers					MOL Home Logout 🅐
		My Historical Vouchers			Reset Filters
▼_	Voucher # 💝	Date Pd ▽	Amount Pd 🕀	SDN 🕀	Generate PDF
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DD1351_2 PCS PPMDITY	800032	20220323	\$75.00	M7000118CB0M7B8	
DD1351_2 PCS PPMDITY	800029	20220215	\$225.00	M7000118CB0M7B8	
DD1351_2 PCS PPMDITY	800028	20220215	\$4,725.25	M7000118CB0M7B8	
DD1351_2 PCS	804212	20180620	\$1,625.76	M7000218CTB6VBM	
DD1351_2 PCS PPMDITY	846302	20180507	\$353.39	M7000218CTB6VBM	
DD1351_2 OTHER	806033	20131227	\$207.72	M7000213CTA1YE9	



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	Personal Data - Privacy Act Of 1974 - Handle With Care		
	Travel Voucher Summary		
	DO Voucher No. 800031 Paid 03/23/22		
	PETENDE ETNINGE () OCOUNEING SEDUICE		
	Cleveland, OH 44199		
	PSUEDO DSSN 5159		
	Member Information: Start Date: 07/16/21 End Date: 07/16/21		
	SSN: XXX T/O: M7000118CB0M7B8		
	Travel Type: PCS Grade/Rank: E5		
	Advances/Prior Payments: 0.00		
	Household Goods		
	Total Entitlement 2959.99		
	Less Partial Payments 0.00		
	Total Charged to Jack Class 2059.00		
	Lase FITM 450.63		
	Less SITW		
	Total Amount Payable 2269.71		
	Split Payment 10.00		
	Due Employee		