

**HEADQUARTERS MARINE CORPS ROUTING SHEET (5211)**  
**NAVMC HQ 335 (REV. 04-13)**

								1. DATE: 21 Jan 2015		
2. OPERATION CODE								3. SUBJECT:		
X - ORIGINATOR OF OFFICE AFFIXING ROUTING SHEET A - APPROPRIATE ACTION B - GUIDANCE C - SIGNATURE D - COMMENT E - RECOMMENDATION F - CONCURRENCE				G - INFORMATION H - RETURN TO: LPD Room: 2E211 I - INITIAL J - DISPOSITION K - DECISION L - RETENTION O - (OTHER)				<b>REVISED CHARTER FOR THE TRANSPORTATION AND DISTRIBUTION (T&amp;D) OPERATIONAL ADVISORY GROUP (OAG)</b>		
ROUTING - Use numbers to show order of routing										
4. RT	5. CODE	6. ADDRESSEES		7. DATE		8. INITIALS		9. NATURE OF ACTION REQUIRED	ORIGINATOR'S INITIALS	DUE DATE (if any)
//////		COMMANDANT	CMC					ROUTINE	JAJ	N/A
//////		MILITARY SECY	MILSEC					URGENT		
//////		ASST COMMANDANT	ACMC					<b>10. REMARKS AND SIGNATURE</b>  Tab A: Revised T&D OAG Charter Tab B: Current T&D OAG Charter  <b>1. PURPOSE.</b> Provide the ADC I&L (LP) with a revised T&D OAG Charter for signature (Tab A).  <b>2. BACKGROUND.</b> The T&D OAG focuses on methods to improve the effectiveness and efficiency of Marine Corps transportation, mobility, and distribution support to the operating forces. The current Charter was signed on 13 Aug 2014 (Tab B).  <b>3. DISCUSSION.</b> Tab A rectifies the omission of MARFORRES as a voting member, since MARFORCOM and MARFORPAC were deemed to be voting members at Tab B. In addition to increasing the voting membership as indicated, this update also adds two additional working groups:  a. In-Transit Visibility Working Group. b. Marine Corps Container Working Group.  The aforementioned changes require a revision to Tab B.  <b>4. RECOMMENDATION.</b> Request ADC I&L (LP) initial the route sheet and sign Tab A.		
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//////		SGTMAJMARCOR	SMMC							
//////		DIR MC STAFF	DMCS							
		DMCS EXEC ASST	EA							
		SEC GENERAL STAFF	SGS							
		EXEC EDITOR	EDITOR							
		COUNSEL FOR CMC	CL							
		DC M&RA	M&RA							
		DC I&L	L							
		DC PP&O	P							
		DC AVN	A							
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		CG MCRC	MCRC							
		CO HQBN HH	HQBN							
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DEPARTMENT										
		ADC I&L	L							
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3	F, I	ADC I&L (LP)	LP							
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		LOG POL & CAP BR	LPC							
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		LOG OPS & SUST BR	LPO							
		LOG VIS & STRAT BR	LPV							
		LOG PLNS POL & STRAT MOB S BR	LPS							
		RES INTEGR BR	LPR							
MJD								11. ACTION OFFICER (Name, Grade, Office Code, Telephone number) Mr. James A. Jones, GS13, HQMC LPD-1, (571)256-2752		
								12. FILE LOCATION: SAIL Public\LPD\T&D OAG\ ADC (LP)\Route Sheet (Revised Charter)		



DEPARTMENT OF THE NAVY  
HEADQUARTERS UNITED STATES MARINE CORPS  
3000 MARINE CORPS PENTAGON  
WASHINGTON, DC 20350-3000

IN REPLY REFER TO:

4000

LP

26 JAN 2015

From: Assistant Deputy Commandant, Installations and Logistics (LP)  
To: Chair, Transportation and Distribution Operational Advisory Group  
Subj: CHARTER FOR THE TRANSPORTATION AND DISTRIBUTION (T&D) OPERATIONAL ADVISORY GROUP (OAG)  
Ref: (a) MCO 4690.1

1. Purpose. The T&D OAG is hereby chartered as a forum to identify and establish community priorities. During this process, it will develop unified solutions, promote functional interfaces between supported and supporting commands, the operating forces, the Logistics Advocate (DC I&L), Headquarters Marine Corps (HQMC) requirements officers, program managers, resource sponsors, technical advisors, and working level representatives involved with issues related to this community.

2. Intent. The T&D OAG will serve as a vehicle to identify and prioritize issues impacting programs and Marine Air Ground Task Force (MAGTF) operational issues at the strategic, operational, and tactical distribution levels. This OAG will focus on issues that directly impact Marine Corps logistics capabilities, capacities, standardization, training, readiness, structure, doctrine, and manning. Additionally, it will develop and prioritize pertinent issues affecting the Future Year Defense Plan (FYDP) and the Program Objective Memorandum (POM). The T&D OAG is also the forum for promoting plans beyond the FYDP to the Installations and Logistics Board (ILB), via the MAGTF Logistics Board (MLB).

3. Mission. Improve the efficiency and effectiveness of Marine Corps transportation and distribution operations.

4. Organization. The T&D OAG will consist of identified voting members, five standing Working Groups (WGs), and temporary WGs, as required.

a. Sponsor. The Logistics Distribution Policy Branch (LPD) will sponsor and advocate for the T&D OAG. The LPD Branch Head will serve as the chair.

Subj: CHARTER FOR THE TRANSPORTATION AND DISTRIBUTION (T&D)  
OPERATIONAL ADVISORY GROUP (OAG)

b. Voting Membership. Will consist of the following Occupational Field (OCC FLD) Sponsors: Distribution Management (DMO - MOS 3102), Mobility (SMO - MOS 0430), and Motor Transport (MTO - MOS 3510). In addition, voting membership will include senior representatives from the DMO, SMO, MTO communities, and other members as directed by LP. Only voting members will vote on issues.

c. Composition. The T&D OAG is composed of the following permanent voting members:

- HQMC LPD MOS 3102 OCCFLD SPONSOR (1); CO-LEAD
- HQMC LPO MOS 0430 OCCFLD SPONSOR (1); CO LEAD
- HQMC LPC MOS 3510 OCCFLD SPONSOR (1); CO-LEAD
- HQMC LPC MOS 0402 (1)
- HQMC LPC MOS 3002 (1)
- MARCORLOGCOM DMO (1)
- MARFORCOM G4 SMO (1)
- MARFORPAC G4 SMO (1)
- MARFORRES G4 SMO (1)
- CD&I MTO (1)
- I MEF DMO (1)
- I MEF SMO (1)
- I MEF MTO (1)
- II MEF DMO (1)
- II MEF SMO (1)
- II MEF MTO (1)
- III MEF DMO (1)
- III MEF SMO (1)
- III MEF MTO (1)

(1) Other non-voting members may be invited to attend the discussions relevant to their commands or areas of expertise, but will not participate in voting on issues. These additional members will be drawn from the following organizations: Logistics Vision and Strategy Branch (LPV); Logistics Plans and Operations Branch (LPO); Engineer and Explosive Ordnance Device (EOD) Advocacy Branch (LPE); Plans, Policies and Operations (PP&O); Logistics Policy and Capability Branch (LPC); Logistics Plans, Policies, and Strategic Mobility - South Branch (LPS); Major Subordinate Command (MSC) DMOs; SMOs; MTOs; Marine Corps Warfighting Lab (MCWL); Training and Education Command (TECOM); Marine Corps Systems Command (MCSC);

Subj: CHARTER FOR THE TRANSPORTATION AND DISTRIBUTION (T&D)  
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Manpower and Reserve Affairs (M&RA); Combat Development and Integration (CD&I) Total Force Structure Division (TFSD). Other organizations may also be invited to attend, as required.

(2) This OAG will focus on issues relevant to MAGTF logistics support, sustainment distribution from point of origin to point of employment, deployment phase requirements, and transportation in support of tactical distribution movement. In addition, personnel structure, equipment, facilities, training, safety, readiness, and standardization within associated communities of interest (COI) will be addressed. The Installations and Logistics Board (ILB) and/or MAGTF Logistics Board (MLB) will task the T&D OAG to review topics as required. The objective is to establish a principal group of voting members, while including other Subject Matter Experts (SMEs) to ensure representation and vetting of issues and ideas. The T&D OAG is responsible for thoroughly analyzing action items to present recommended solutions to the MLB via the Consolidated Operations Advisory Group (COAG) in a Topic, Discussion, and Recommendation format.

d. Working Groups. Standing T&D OAG WGs are SME forums consisting of senior to mid-level Distribution Management, Motor Transport, Mobility, and other logistics SMEs that identify, develop, and recommend issues for T&D OAG consideration and/or internal community development. There are five standing WG's within the T&D OAG:

(1) A standing WG will be established for each of the three T&D OAG Occupational Fields: MOS 3102, MOS 0430, and MOS 3510. The Packaging Specialist community (MOS 3052) will participate in the MOS 3102 working group.

(2) The fourth standing WG is the Marine Corps Container Working Group (MCCWG). The MCCWG will make recommendations to the T&D OAG Chair as determined by the Co-Chairs of that group. Additional information on the MCCWG can be found in the reference.

(3) The fifth standing WG is the In-transit Visibility (ITV) WG. The ITV WG will provide a single joint authoritative forum for review, analysis, and discussion of T&D COI ITV requirements. It will also provide recommendations to the T&D OAG Chair to ensure a prioritized roadmap is maintained for existing, planned, and desired ITV capabilities relating to enterprise visibility.

Subj: CHARTER FOR THE TRANSPORTATION AND DISTRIBUTION (T&D)  
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(4) The WG Issue Lead will normally be assigned with a Marine Expeditionary Force (MEF) representative applicable to the issue, unless the WG topic necessitates leadership by a HQMC representative. The WGs will present their three top issues along with recommendations to the OAG either in writing or orally, as required. WGs will make full use of SharePoint and Defense Connect Online (DCO) capabilities.

(5) Temporary WGs comprised of pertinent SMEs will be established to analyze and make recommendations on specific topics identified by the OAG. Membership will be based on the particular function and/or issue.

## 5. Procedures:

a. OAGs are community forums. Differences will be resolved by simple vote. If no majority is achieved, the T&D OAG Chair will direct full development of the issue's merits and concerns for further review by referral to the MLB. Members of the WGs will serve as advisors.

b. The T&D OAG will make maximum use of electronic meetings and use SharePoint to review and conduct staffing actions. While the T&D OAG will meet semi-annually, it will also coordinate and meet with all other OAGs during the annual Logistics Consolidated OAG (Log COAG). Timing of meetings will be established to provide maximum influence within the POM development cycle and to provide timely input to the COAG, MLB and ILB as necessary.

c. T&D OAG issues, discussions, and analyses will continue through normal staff action between conferences to ensure issues are resolved in a timely manner.

d. The T&D OAG will collaborate with other OAGs as required.

e. Director, LP Division will ensure alignment with the Marine Corps Installations Command (MCICOM) Installation Advisory Groups (IAGs) as well as the Operational Contracting Support OAG (Contracts Division), the Health Services OAG (Co-Chair: HS/LP), and the Aviation (AVN) Ground Support OAG (Co-Chair: DC, I&L/DC, AVN) to share common issues, approaches, and solutions. LP Division will also ensure that the planning for logistics Information Technology (IT) systems is consistent with current architecture, standards, and policies, as well as joint and combined C4I requirements, as guided by the Information Technology Steering Group (ITSG).

Subj: CHARTER FOR THE TRANSPORTATION AND DISTRIBUTION (T&D)  
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6. Actions:

a. Establish an OAG Secretariat to monitor OAG actions. The role of the Secretariat may be rotated among voting members on an annual basis, or a period agreed to by the membership.

b. Organize the T&D OAG to realize the vision outlined in the Marine Corps Installations and Logistics Roadmap (MCILR).

c. Coordinate required T&D OAG voting membership and ensure they understand the intent.

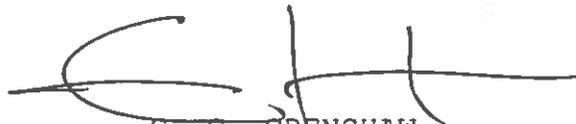
d. Establish a T&D OAG synchronization matrix to ensure all actions assigned are addressed, vetted, and completed.

e. Develop a T&D OAG SharePoint site to share information and collaborate with members.

f. Appoint a T&D OAG Share Point Administrator to work site issues and required permissions and memberships.

g. Prioritize T&D OAG requirements from across the logistics community.

h. Changes to this charter can be proposed and are subject to approval by the Assistant Deputy Commandant, Installations and Logistics, (LP).



C. C. CRENSHAW



DEPARTMENT OF THE NAVY  
HEADQUARTERS UNITED STATES MARINE CORPS  
3000 MARINE CORPS PENTAGON  
WASHINGTON, DC 20350-3000

IN REPLY REFER TO:

4000

LP

13 AUG 2014

From: Assistant Deputy Commandant, Installations and Logistics (LP)  
To: Lead, Transportation and Distribution Operational Advisory Group  
Subj: CHARTER FOR THE TRANSPORTATION AND DISTRIBUTION (T&D) OPERATIONAL ADVISORY GROUP (OAG)

1. Purpose. The Transportation and Distribution (T&D) Operational Advisory Group (OAG) is hereby chartered as a forum to identify, establish community priorities, develop consistent, unified solutions to the community, while promoting functional interface between supported and supporting commands (Joint and internal Marine Corps), the operating forces, the Logistics Advocate (DC I&L), Headquarters Marine Corps (HQMC) requirements officers, program managers, resource sponsors, technical advisors, and working level representatives involved with issues related to this community.

2. Intent. The T&D OAG will serve as a vehicle to identify and prioritize issues impacting programs and Marine Air Ground Task Force (MAGTF) operational issues at the strategic, operational, and tactical distribution levels. This OAG will focus on issues that directly impact Marine Corps Logistics capabilities, capacities, standardization, training, readiness, structure, doctrine, and manning. Additionally, it will allow for discussion of issues affecting the Future Year Defense Plan (FYDP) and the Program Objective Memorandum (POM). The T&D OAG is also the forum for promoting plans beyond the FYDP to the Installations and Logistics Board (ILB), via the MAGTF Logistics Board (MLB).

3. Mission. Improve the efficiency and effectiveness of Marine Corps transportation and distribution operations.

4. Organization. The T&D OAG will consist of identified core members, three standing Working Groups (WGs), and may be supported by temporary WGs as required.

a. Sponsor. The Logistics Distribution Policy Branch (LPD) will sponsor and advocate for the T&D OAG. The LPD Branch Head will serve as the chair.

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OPERATIONAL ADVISORY GROUP (OAG)

b. Core Membership. Will consist of the Distribution Management (DMO - MOS 3102), Mobility (SMO - MOS 0430), and Motor Transport (MTO - MOS 3510) Occupational Field (OCC FLD) Sponsors, senior members from the DMO, SMO, MTO communities, and other members as directed by LP. Only core members will serve as voting members.

c. Composition. The T&D OAG is composed of the following fifteen permanent representatives (core members):

- HQMC LPD MOS 3102 OCCFLD SPONSOR (1); CO-LEAD
- HQMC LPO MOS 0430 OCCFLD SPONSOR (1); CO LEAD
- HQMC LPC MOS 3510 OCCFLD SPONSOR (1); CO-LEAD
- MARCORLOGCOM DMO (1)
- MARFORPAC G4 SMO (1)
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(1) Other members may be invited to attend the discussions relevant to their commands or areas of expertise. Examples include: Logistics Vision and Strategy Branch (LPV); Logistics Plans and Operations Branch (LPO; Engineer and Explosive Ordnance Device (EOD) Advocacy Branch (LPE); Plans, Policies and Operations (PP&O); Logistics Policy and Capability Branch (LPC); Logistics Plans, Policies, and Strategic Mobility - South Branch (LPS); Major Subordinate Command (MSC) DMOs; SMOs; and MTOs; Marine Corps Warfighting Lab (MCWL); Training and Education Command (TECOM); Marine Corps Systems Command (MCSC); Manpower and Reserve Affairs (M&RA); Combat Development and Integration (CD&I) Total Force Structure Division (TFSD); and others invited to attend, as required.

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safety, readiness, and standardization within its communities of interest will be addressed. The ILB and/or MLB will task the T&D OAG to review topics as required. The intent is to establish a core group of voting members, while including other Subject Matter Experts (SMEs) to ensure representation and vetting of issues and ideas. The T&D OAG is responsible for thoroughly analyzing action items to present recommended solutions to the MLB in a Topic, Discussion, and Recommendation format.

d. Working Groups. The standing T&D WGs are SME forums consisting of senior to mid-level Distribution Management, Motor Transport, and Mobility participants that identify, develop, and recommend issues for T&D OAG consideration and/or internal community development.

(1) Three standing WGs will be established for each of the OAG Occupational Fields: MOS 3102, MOS 0430, and MOS 3510. Temporary WGs comprised of pertinent SMEs will be established to analyze and make recommendations on specific topics identified by the OAG. Membership will be based on the particular function and/or issue. Each WG will identify and document its purpose and non-functionally aligned core membership. Example: The MOS 3102 working group will look at issues associated with personal property, passenger travel, distribution, second destination transportation (SDT), and preservation, packaging, and packing (P3). The Packaging Specialist community (MOS 3052) will participate in the MOS 3102 working group.

(2) The WG Issue Lead will normally be assigned with a Marine Expeditionary Force (MEF) representative applicable to the issue unless the WG topic necessitates leadership by a HQMC representative. The WGs will present their three top issues along with recommendations to the OAG either in writing or orally, as required. WGs will make full use of SharePoint and Defense Connect Online (DCO) capabilities.

## 5. Procedures

a. OAGs are community forums. Differences will be resolved by simple vote. If no majority is achieved, the T&D OAG Chair will direct full development of the issue's merits and concerns for further review by referral to the MLB. Members of the WGs will serve as advisors.

b. The OAG will make maximum use of electronic meetings and use SharePoint to review and conduct staffing actions. While

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the T&D OAG will meet semi-annually, it will coordinate and meet with all other OAGs during the annual Logistics Consolidated OAG (Log COAG). Timing of meetings will be established to provide maximum influence within the POM development cycle and to provide timely input to the ILB via the MLB as necessary.

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e. Director, LP Division will ensure alignment with the Marine Corps Installations Command (MCICOM) Installation Advisory Groups (IAGs) as well as the Operational Contracting Support OAG (Contracts Division), the Health Services OAG (Co-Chair: HS/LP), and the Aviation (AVN) Ground Support OAG (Co-Chair: DC, I&L/DC, AVN) to share common issues, approaches, and solutions. LP Division will also ensure that the planning for logistics Information Technology (IT) systems is consistent with current architecture, standards, and policies, as well as joint and combined C4I requirements, as guided by the Information Technology Steering Group (ITSG).

## 6. Action

a. Organize the T&D OAG to realize the vision outlined in the Marine Corps Installations and Logistics Roadmap (MCILR).

b. Coordinate required T&D OAG core membership and ensure they understand the intent.

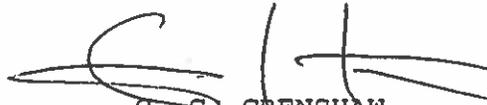
c. Establish a T&D OAG synchronization matrix to ensure all actions assigned are addressed, vetted, and completed.

d. Develop a T&D OAG SharePoint site to share information and collaborate with members.

e. Prioritize T&D requirements from across the logistics community.

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OPERATIONAL ADVISORY GROUP (OAG)

f. Changes to this charter can be proposed and are subject to approval by the Assistant Deputy Commandant, Installations and Logistics, (LP).



C. E. CRENSHAW